

FY2018 May Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	125,551	129,517	118,738	122,492	334,036	28,385	858,719
Annual Leave Pay Out		2,770	8,002		7,272		18,044
Board Member Per Diem					14,070		14,070
Other Supplemental Pay			208				208
Overtime			419				419
Temporary Labor	408		306,762	1,539	(143,388)	9,285	174,606
FICA	9,202	9,661	8,976	8,455	25,125	2,138	63,557
Retirement	30,476	31,761	28,728	29,442	81,898	6,980	209,285
Health Insurance	38,235	40,287	38,788	37,304	103,942	8,644	267,200
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Employee Background Check/Fingerprints		17					17
Total Personal Services	203,872	214,013	510,621	199,232	422,955	55,432	1,606,125
Total Postage	30,469	18	-	73,531	2,703	2,124	108,827
Employee Postage Reimbursement		18					-
Metered Postage	30,135			30,000	2,312	2,124	64,571
Reminder/Certificate Postage							-
UPS Shipping	334			43,531	391		44,256
Total Motor Vehicle Expense	10	1,078	-	5	39	-	1,131
Fuel for Agency Vehicles							-
Repairs/Maintenance	10	1,078		5	39		1,131
Tags/Decals							-
Total Printing and Publications	88	3,037	-	98,518	5,559	-	107,202
Envelopes, Letterhead, Business Cards	88	3,037		17	3,062		6,204
Reminder Postcards, Certificate, and Letters					2,497		2,497
Voter Registration Applications, Precinct Cards				98,501			98,501
Total Supplies and Materials	28,635	1,802	1,175	33,892	2,098	135	31,797
General Office Supplies	1,212	1,802	555	25,713	2,098	135	31,515
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Office Furniture/Tables/Filing Cabinets	20,482						-
Outreach	6,660		620	8,179			-
Postage Machine Ink	282						282
Total Repairs and Maintenance	8,487	-	-	-	8,489	-	16,976
Elevator Inspection/Maintenance							-
Equipment Maintenance							-
Fire Alarm Monitoring							-
Repairs/Moving	8,487						8,487
Ground Maintenance							-
HVAC Maintenance							-
Janitorial Services							-
Maintenance Building Fund							-
Pest Control							-
Security System					8,489		8,489
Supplemental Cooling							-
Total Equipment < \$5000		-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	-	-	11
Total Energy	-	-	118	1,177	9,288	-	10,583
Georgia Building Authority-After Hours Utilities							-
Natural Gas				974			974
Power			118	203	9,288		9,609
Total Rents - Other than Real Estate	-	-	4,193	-	874	-	874
Agency Parking							-
Mail Meter Rent					874		874
Post Office Box							-
Printer/Copier			4,193				-

Total Insurance and Bond	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	-	-	-	-	-	11	11
Total Other Operating Expense	8,923	209	60	2,729	2,761	4,328	18,800
Cable							-
Continuing Education/Conferences							-
Document Destruction					292		292
Fire System Monitoring							-
Mailing & Postage							-
Garbage Collection			60				60
GPS Vehicle Monitoring Service							-
Investigations		98			11	154	263
Legal Notices				210			-
LexisNexis Legal Subscription							-
Meeting Expenses							-
National Professional Dues	8,923			1,575	1,914	3,965	16,377
Notary Renewals							-
Professional Subscriptions		111		944		209	1,264
Secretary of State - Record Center Storage							-
Security System							-
US Citizenship Immigration Services					544		544
Water Service							-
Total Employee Travel	3,237	205	2,697	1,935	110	1,690	-
Total Board Member Travel	-	-	-	-	11,832	-	11,832
Total Regular Operating Expenses	79,849	6,350	8,243	211,798	43,752	8,288	358,280
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	3,344	2,877	-	1,049	1,408	-	8,678
IT Materials	381			1,049	1,408		2,838
Printer Toner	2,963	2,877					5,840
Total IT Repairs and Maintenance	-	-	439	-	-	-	439
Phone System Maintenance							-
Network Updates			439				439
Total IT Equipment	-	7,772	31,680	7,350	39,260	3,171	89,233
Computer Supplies		7,772	31,680	7,350	39,260	3,171	89,233
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft							-
Total Software - Non Capitalized	-	-	-	-	-	-	-
Annual Microsoft Enterprise Agreement							-
Service Agreements							-
Total IT Maintenance and Support	32,039	8,386	89,337	5,664	24,887	1,797	162,110
Software Maintenance/Service Agreements	32,039	8,386	89,337	5,664	24,887	1,797	162,110
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	35,383	19,035	121,456	14,062	65,555	4,968	260,460
Bartow County - Cartersville Office							-
Board of Regents - Record Center Storage	398		6,363	249	2,552	644	10,206
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse							-
Lee Building Partners - Tifton Office							-
City of Macon							-
Total Real Estate	398	-	6,363	249	2,552	644	10,206
Total Infrastructure - GTA	1,120	1,127	1,018	791	3,444	258	7,758
Telecommunications/Data	1,120	1,127	1,018	791	3,444	258	7,758

Total Data/Voice - Non GTA Vendors	5,538	2,579	1,498	1,187	3,161	733	14,696
Cell Service	1,384	1,620	359	539	309	526	4,737
Non-Voice Lines			206				206
Nexus - Cisco							
Server Monitoring	4,154	959	933	648	2,852	207	9,753
Total Voice/Data Comm	6,658	3,706	2,516	1,978	6,605	991	22,454
Total Per Diem & Fees	43	-	-	1,189	9,480	804	11,516
Adjudication Services				550	5,225		5,775
Courier Services	43						43
Court Reporting/Transcription Services				639	4,255	804	5,698
Exam Proctor							-
Legal Services							-
Legislative Consultant							-
Peer Reviews							-
Site Evaluations							-
Travel Report							-
Witness Expenses							-
Total Other Contract Svcs	283,173	-	291,754	285,356	-	-	860,283
Consulting Services							-
IT Services	283,173		291,754	283,173			858,100
Voter ID Cards				2,183			2,183
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	-	-	60,635	-	-	-	60,635
IT Support			60,635				60,635
Total Contractual Svcs	283,216	-	352,389	286,545	9,480	804	932,434
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	609,376	243,105	1,001,587	713,865	550,900	71,127	3,189,959